

Grade 9 Research Paper Checklist 2019

All materials **MUST** be submitted on the day the student presents their speech. **You will receive separate reading, writing and speaking marks from this assignment.** Please check to make sure you have the following in order in your skinny notebook as there are **marks allotted for each step in the process:**

- Brainstorming** (thought web or list of questions on two possible topics)
- Jot notes**
 - three separate pages of jot notes – one for each source
 - source information **MUST** be on the top of the jot note page
 - jot notes should be brief, not complete sentences (in your own words)
- Outline**
 - in jot note format – should have roman numbers to indicate each new paragraph (I, II, III, IV, V)
 - **MUST** include your thesis statement as well as plan for introduction
 - Must indicate source at the end of each jot note in the body paragraphs (source A,B or C)
 - All jot notes that will be discussed in the speech should appear in the outline
- Rough draft**
 - should be double spaced and easy to read
 - rough draft of your bibliography should also be included
- Editing**
 - rough draft should have been carefully edited using different highlighters for areas of focus
 - o **Blue - essay format** (intro, body, conclusion, topic and closing sentences etc. content of essay)
 - o **Yellow – grammar** (spelling, punctuation, sentence fragments, etc)
 - o **Orange –word choice** (use of thesaurus, transitional phrases, etc.)
 - should have clear indications that changes were made to improves different areas of focus
 - Once the rough draft was edited, **students were asked to read their essay out loud to themselves to make sure they were 3-5 minutes in length.** If the speech was too short, students had to go back to their research to add more information.
- Bibliography page** – must follow APA style as discussed in class and on the handout

Note regarding presentation (speaking mark):

Students were given the option to present formally (will be considered for the school speak off) OR present with the aid of a PowerPoint. PowerPoint will have to be completed at home.